

INFORMATION OF THE SCHOOL

1. **Name of the School with address:
(strictly as per Affiliation sanction
letter or as permitted by the Board)
with pin code no.**

(i) E-mail
(ii) PH. No.
(iii) Fax No.
2. **Year of establishment of school**
3. **Whether NOC from State/UT
Or recommendation of Embassy
of India obtained?**

(i) NOC No.
(ii) NOC issuing date
4. **Is the school is recognized , if yes
By which Authority**
5. **Status of affiliation:
Permanent/Regular/Provisional**

(i) Affiliation No.
(ii) Affiliation with the Board since
(iii) Extension of affiliation upto
6. **Name of Trust/Society/Company
Registered under Section 25 of
the Company Act, 1956.
Period upto which Registration of
Trust/Society is valid**
7. **List of members of school
Managing Committee with their
Address/tenure and post held**
8. **Name and official address of the
Manager/President/Chairman/
Correspondent**

(i) E-mail
(ii) Ph. No.
(iii) Fax No.

British Olivia School

National Avenue, Rama Mandi, Jalandhar

british_olivia_school@yahoo.co.in

0181-2414809, 7355547050

2003

Yes

11/77/2005-2ED:3/17

30/06/2006

Yes, under CBSE, New Delhi

Provisional

1630442

2007

31/03/2018

BOS Educational Society

Permanent

Annexure -1

Mr. Vijay Maini

160-A, British Town, Rama Mandi

Jaladhar

british_olivia_school@yahoo.co.in

9815393589

0181-2414809

| | | |
|---------------------------------|---|--|
| 9. Area of school campus | | |
| (i) | In Acres | 2 Acres |
| (ii) | In sq. mtrs. | 8094Sq.mt. |
| (iii) | Built up area (Sq. mtrs) | 4200 Sq.mt. |
| (iv) | Area of playground in sq.mtrs | 5000Sq.mt. |
| (v) | Other facilities | |
| | Fully Air conditioned and Air cooled school | Yes |
| (i) | Swimming Pool | Yes |
| (ii) | Indoor games | Yoga, Table Tennis, Badminton, Chess, Carrom |
| (iii) | Basketball Courts | Yes |
| (iv) | Dance Rooms | Yes |
| (v) | Gymnasium | Yes |
| (vi) | Music Rooms | Yes |
| (vii) | Health and Medical | Yes |
| (viii) | Hi-Tech Security system with Electronic doors with chip cards for students | Yes |
| (ix) | Electronic interaction System with students by Principal from her office (Audio & Visual both) | Yes |
| (x) | Student Cafeteria | Yes |
| (xi) | CCTV Camera installed | Yes |
| (xii) | Auditorium | Yes |
| (xiii) | Water Coolers with RO System | Yes |
| (xiv) | SMS service for the parents | Yes |
| (xv) | Smart Classes | Yes |
| (xvi) | Clinic Facility | Yes |
| (xvii) | Transport | Yes |

10. Details of fee structure

| | | |
|--------|---|---------------------------|
| (i) | Pre-Nursery | Rs. 1800 Per Month |
| (ii) | Nursery, LKG & UKG | Rs. 1930 Per Month |
| (iii) | I to III | Rs. 2000 per month |
| (iv) | IV to V | Rs. 2050 per month |
| (v) | VI to VII | Rs. 2120 per month |
| (vi) | VIII | Rs. 2180 per month |
| (vii) | IX | Rs. 2370 per month |
| (viii) | X | Rs. 2570 per month |
| (ix) | XI (Arts, Commerce & Medical, Non Medical) | <u>Rs. 2800 per month</u> |
| (x) | XII(Commerce, Non-Medical & Medical) | <u>Rs. 2900 Per month</u> |

11. Transport facility

| | | |
|-------|--------------------------------------|---|
| (i) | Own buses | YES |
| (ii) | Buses hired on contract basis | No |
| (iii) | Details of transport charges | Rs 500 to Rs 1200 according to distance |

12. Particulars of teaching staff (to be updated time to time) (Annexure - 2)

| Name | Designation | Date of Birth | Date of Appointment | Trained/ Un-trained | Probation/Confirmed | Adhoc/Part time |
|------|-------------|---------------|---------------------|---------------------|---------------------|-----------------|
|------|-------------|---------------|---------------------|---------------------|---------------------|-----------------|

13. Details of salary being paid by the school of teaching Staff/non –teaching staff (to be updated time to time)

| Designation PGT/TGT/PRT/Counsellor/etc. | Scale of Pay | Grade Pay | % of D.A. | HRA | EPF Contribution |
|--|--------------|-----------|-----------|-----|------------------|
| PGT | 25000 | - | 10% | 8% | 1800 |
| TGT | 16250 | - | 10% | 8% | 1800 |
| PRT | 12750 | - | 10% | 8% | 1800 |
| Non Teaching :- | 20833 | - | 10% | 8% | 1800 |
| Non Teaching:- | 8750 | - | 10% | 8% | 1260 |

14. Mode of payment of salary

- (i) Name of the Bank through which salary is drawing Bank Of India
- (ii) Through single cheque transfer advice Through Single Cheque
- (iii) Individual cheque NO
- (iv) Cash No

15. Library facilities

- (i) Size of the Library in Sq.foot 24' x 22'
- (ii) No. of Periodicals 10
- (iii) No. of Dailies 10
- (iv) No. of Reference books class-wise 4517
- (v) No. of Magazine 07
- (vi) Others ---

Parminder Kaur, Email id-

16 Name of the Grievance/redressal Officer

with E-mail;. Ph. No., Fax No.

british_olivia_school@yahoo.co.in

Mob.8054258345

17 Members of Sexual Harassment Committee

Monika Maini (9915963898)
 Parminder Kaur (8054258345)
 Kulwant Kaur (9417308452)
 Manoj Kumar (7696264389)

18. Section wise Enrolment of school for the Current session(Annexure - 3)

| | | |
|-------|---------|-----------|
| Class | Section | Enrolment |
| _____ | _____ | _____ |

19. Academic session period

from April to March

20. Vacation period

from 01 June to 16 July

From 25Dec to 9 Jan

21. Admission period

from Dec to March

(Annexure-1)
British Olivia School, Rama Mandi, Jalandhar

The list of members of the School Management Committee are given below:

| S..No. | Member Name | Father/Spouse Name | Designation in SMC | Occupation | Address |
|--------|-----------------------|----------------------|---------------------|----------------------|---|
| 1 | Mr. Vijay Maini | Sh. K.R. Maini | Chairman | Business | 160-A, British Town, Jalandhar |
| 2 | Mr. Parminder Minhas | Col. Tarlochan Singh | Member Secretary | Principal | British Olivia School, National Avenue, Rama Mandi, Jalandhar |
| 3 | Mrs. Sophia Chattwal | S. Harmeet Singh | Executive Member | Principal | Lawrence International School, Jalandhar |
| 4 | Mr. Ravinder Kumar | Sh. Lachhman Dass | Executive Member | Principal (KV) | Kendriya Vidyalaya No -3, Jalandhar |
| 5 | Mr. Som Dutt | Sh. Baru Ram | Executive Member | Principal (KV) | Kendriya Vidyalaya No -1, Jalandhar |
| 6 | Mr. Swaran Chandan | Sh. Chint Ram | Executive Member | Educationist | Village Atta, Goraya |
| 7 | Mr. B.S. Garcha | Sh. R.S. Garcha | Executive Member | Educationist | 556, New Hardayal Nagar, Jalndhar |
| 8 | Mr. Gopesh Gupta | Sh. Sanjay Kumar | Financial Advisor | Chartered Accountant | H.No 61/22, Ladhewali, Jalndhar |
| 9 | Dr. Geetanjali Sharma | Sh. Hari Sharma | Executive Member | Doctor | Geetanjali Clinic, British Town, Jalandhar |
| 10 | Mrs. Savita Saini | Sh. Pankaj Saini | Parent Member | Business | H.No 43, National Avenue, Rama Mandi, Jalandhar |
| 11 | Mr. Buta Singh | Sh. Ranjit Singh | Parent Member | Business | H.No 46, Baba Budha Ji Enclave, Jalandher |
| 12 | Mrs. Inderjit Kaur | Sh. Joginder Sigh | Teacher Member | Teacher | British Olivia School, National Avenue, Rama Mandi, Jalandhar |
| 13 | Mrs. Gagandeep Kaur | Sh. Parvinder Singh | Teacher Member | Teacher | British Olivia School, National Avenue, Rama Mandi, Jalandhar Cantt |

Annexure- 2

Staff Statement

| S.NO | TEACHER NAME | DESIGNATION | DOB | DOA | PROBATION/CONFIRMED | TRAINED/UNTRAINED | PART TIME |
|------|------------------|------------------------|------------|------------|---------------------|-------------------|-----------|
| 1 | PARMINDER MINHAS | PRINCIPAL | 25/07/1961 | 10/8/2010 | CONFIRMED | TRAINED | 36960 |
| 2 | MANJINDER | NTT | 9/8/1969 | 1/6/2015 | CONFIRMED | TRAINED | 17060 |
| 3 | SHALINI | NTT | 20/02/1982 | 1/8/2016 | CONFIRMED | TRAINED | 10680 |
| 4 | MONIKA SHARMA | NTT | 10/12/1982 | 1/4/2016 | CONFIRMED | TRAINED | 10620 |
| 5 | NARINDER KAUR | NTT | 13/02/1979 | 1/4/2016 | CONFIRMED | TRAINED | 10945 |
| 6 | DEEPIKA DATT | NTT | 25/02/1982 | 1/4/2016 | CONFIRMED | TRAINED | 10620 |
| 7 | SHALLU | NTT | 7/9/1978 | 1/4/2017 | CONFIRMED | TRAINED | 10730 |
| 8 | RITU | NTT | 7/9/1983 | 1/4/2017 | CONFIRMED | TRAINED | 11260 |
| 9 | REEMA | NTT | 9/1/1977 | 1/10/2015 | CONFIRMED | TRAINED | 16415 |
| 10 | MUSKAAN | NTT | 8/4/1989 | 1/4/2015 | CONFIRMED | TRAINED | 24140 |
| 11 | SHEFALI GUPTA | NTT | 8/9/1992 | 1/4/2018 | PROBATION | TRAINED | 16285 |
| 12 | RAMNEEK KAUR | NTT | 2/9/1980 | 1/4/2017 | CONFIRMED | TRAINED | 10680 |
| 13 | GAGANDEEP KAUR | PGT ENGLISH | 14/11/1983 | 1/5/2017 | CONFIRMED | TRAINED | 30040 |
| 14 | NAVNEET KAUR | PGT BIOLOGY | 16/09/1992 | 1/3/2018 | PROBATION | TRAINED | 18000 |
| 15 | ANAND RISHI | PGT PHYSICS | 19/11/1976 | 1/10/2011 | CONFIRMED | TRAINED | 32185 |
| 16 | ANKIT | PGT MATHS | 25/07/1989 | 1/4/2017 | CONFIRMED | TRAINED | 23600 |
| 17 | ANKIT GUATI | PGT CHEMISTRY | 2/8/1985 | 16/01/2013 | CONFIRMED | TRAINED | 32185 |
| 18 | RAJINDER KAUR | PGT ACCOUNTANCY | 1/5/1984 | 1/5/2012 | CONFIRMED | TRAINED | 19310 |
| 19 | SUPRIYA MEHRA | PGT, COORDINATOR B.St, | 1/4/1973 | 1/3/2018 | PROBATION | TRAINED | 25000 |
| 25 | TAJINDER KAUR | PGT (PHY.EDU) | 1/12/1982 | 1/3/2018 | PROBATION | TRAINED | 18000 |
| 20 | ANJU ARORA | PRT | 9/11/1989 | 1/4/2016 | CONFIRMED | TRAINED | 17700 |

| | | | | | | | |
|----|-------------------|-----------------------|------------|------------|-----------|---------|-------|
| 21 | INDERBIR KAUR | PRT | 25/08/1977 | 1/4/2013 | CONFIRMED | TRAINED | 19420 |
| 22 | ANU BEDI | PRT | 25/09/1980 | 2/2/2015 | CONFIRMED | TRAINED | 18345 |
| 23 | MANPREET | PRT | 26/10/1991 | 1/4/2016 | CONFIRMED | TRAINED | 17110 |
| 24 | RUPINDR KAUR | PRT | 18/2/1985 | 1/6/2017 | PROBATION | TRAINED | 17230 |
| 25 | BHARTI PRASHAR | PRT | 16/08/1982 | 1/4/2017 | CONFIRMED | TRAINED | 17110 |
| 26 | KUMARI JYOTI | PRT | 9/7/1979 | 1/4/2017 | CONFIRMED | TRAINED | 17110 |
| 27 | MONIKA | PRT (DANCE) | 22/02/1976 | 1/4/2015 | CONFIRMED | TRAINED | 32190 |
| 28 | MONIKA DEVI | PRT | 7/1/1987 | 1/4/2017 | CONFIRMED | TRAINED | 15930 |
| 29 | NEETU RAWAT | PRT | 20/07/1981 | 1/4/2017 | CONFIRMED | TRAINED | 15930 |
| 30 | RITU BALA | PRT | 25/08/1971 | 1/5/2017 | CONFIRMED | TRAINED | 17110 |
| 31 | SANDEEP | PRT | 23/10/1980 | 1/1/2013 | CONFIRMED | TRAINED | 20060 |
| 32 | SONIA SHARMA | PRT | 13/05/1979 | 1/8/2016 | CONFIRMED | TRAINED | 17110 |
| 33 | SONAM | PRT | 15/12/1988 | 26/07/2017 | PROBATION | TRAINED | 17110 |
| 34 | SHASHI BALA | ART & CRAFT | 4/12/1974 | 1/3/2018 | PROBATION | TRAINED | 16285 |
| 35 | RAVI KIRAN | PRT | 20/02/1989 | 1/3/2018 | PROBATION | TRAINED | 17000 |
| 36 | DALJINDER KAUR | PRT | 12/4/1985 | 1/3/2018 | PROBATION | TRAINED | 16285 |
| 37 | NEELAM | PRT, SPECIAL EDUCATOR | 14/04/1985 | 1/3/2018 | PROBATION | TRAINED | 16285 |
| 38 | MAMTA SHARMA | PRT | 20/08/1999 | 1/5/2018 | PROBATION | TRAINED | 16285 |
| 39 | PREETI | TGT | 30/05/1993 | 1/11/2017 | PROBATION | TRAINED | 17700 |
| 40 | ANUPAMA | TGT | 24/11/1973 | 1/4/2017 | CONFIRMED | TRAINED | 17110 |
| 41 | SHALINI SRIVASTAV | TGT | 13/11/1983 | 23/04/2016 | CONFIRMED | TRAINED | 17228 |
| 42 | INDERJIT KAUR | TGT WELLNESS TEACHER | 12/11/1977 | 1/4/2004 | CONFIRMED | TRAINED | 33255 |
| 43 | HARPREET KAUR | TGT | 2/2/1985 | 3/4/2013 | CONFIRMED | TRAINED | 19630 |
| 44 | SHIWANI | TGT | 15/06/1979 | 2/2/2015 | CONFIRMED | TRAINED | 18410 |
| 45 | POOJA RICKY | TGT | 24/06/1983 | 1/1/2015 | CONFIRMED | TRAINED | 18345 |
| 46 | POOJA MALHOTRA | TGT | 16/08/1983 | 1/4/2015 | CONFIRMED | TRAINED | 23600 |
| 47 | VARINDER | TGT | 9/4/1983 | 1/12/2016 | CONFIRMED | TRAINED | 23600 |

| | | | | | | | |
|----|---------------------|--------------------|------------|-----------|------------|---------|-------|
| 48 | RENUKA RAMGOPAL | TGT , | 29/09/1974 | 3/8/2012 | CONFIRMED | TRAINED | 21063 |
| 49 | SANJEEV | TGT | 12/1/1972 | 1/3/2016 | CONFIRMED | TRAINED | 17700 |
| 50 | SANGEETA CHAUHAN | TGT | 16/08/1969 | 1/4/2013 | CONFIRMED | TRAINED | 31110 |
| 51 | KULWANT KAUR | TGT | 28/05/1960 | 1/11/2017 | CONFIRMED | TRAINED | 23600 |
| 52 | AKARSH SHARMA | TGT | 8/9/1992 | 1/3/2017 | CONFIRMED | TRAINED | 17700 |
| 53 | KAPIL SHARMA | TGT | 14/05/1986 | 1/3/2018 | PROBABTION | TRAINED | 18000 |
| 54 | JEEVAN JYOTI | TGT | 24/02/1981 | 1/2/2018 | PROBABTION | TRAINED | 23070 |
| 55 | ALKA THAPAR | TGT | 27/01/1988 | 1/3/2018 | PROBABTION | TRAINED | 17000 |
| 56 | BHARTI | PTI | 30/04/1992 | 1/4/2017 | CONFIRMED | TRAINED | 17110 |
| 57 | MANOJ | PTI | 14/06/1983 | 1/5/2014 | CONFIRMED | TRAINED | 17485 |
| 58 | AMANDEEP KAUR | LIBRARY | 29/07/1977 | 1/6/2017 | PROBABTION | TRAINED | 28430 |
| 59 | SURESH CHAUHAN | COACH | 3/5/1965 | 1/3/2016 | CONFIRMED | TRAINED | 26820 |
| 60 | RAJEEV MATTU | KARATE COACH | 23/02/1980 | 1/4/2017 | CONFIRMED | TRAINED | 16415 |
| 61 | PUSHPINDER KUMAR | LAB. ATTENDANT. | 17/11/1984 | 1/4/2016 | CONFIRMED | TRAINED | 9400 |

ANNEXURE-3

School Strength

| S.NO. | CLASS | SECTION | BOY | GIRL | TOTAL |
|-------|-----------------|---------|-----|------|-------------|
| 1 | P.N/NUR/LKG/UKG | 7 | 132 | 79 | 211 |
| 2 | I | 2 | 52 | 33 | 85 |
| 3 | II | 2 | 42 | 28 | 70 |
| 4 | III | 2 | 41 | 37 | 78 |
| 5 | IV | 2 | 42 | 38 | 80 |
| 6 | V | 2 | 35 | 32 | 67 |
| 7 | VI | 2 | 38 | 41 | 79 |
| 8 | VII | 2 | 30 | 32 | 62 |
| 9 | VIII | 2 | 40 | 33 | 73 |
| 10 | IX | 2 | 30 | 25 | 55 |
| 11 | X | 2 | 36 | 28 | 64 |
| 12 | XI | 1 | 30 | 23 | 53 |
| 13 | XII | 1 | 35 | 22 | 57 |
| | TOTAL | | | | 1034 |